

Information Literacy Rubric

	N/A*	Novice	Proficient	Accomplished
1. Formulates and defines an information need clearly A. Topic/keyword identification B. Extent and depth of information needed		<input type="checkbox"/> No idea of topic/keyword and how to phrase a question <input type="checkbox"/> No idea of extent and depth of information needed	<input type="checkbox"/> Some idea of topic/keyword and how to phrase a question <input type="checkbox"/> Some idea of extent and depth of information needed	<input type="checkbox"/> Knows exactly what topic/keyword and phrase to use <input type="checkbox"/> Clear idea of depth and extent
2. Knows information sources A. Types (books, articles, etc.) B. Formats (electronic, print, etc.)		<input type="checkbox"/> No idea of types <input type="checkbox"/> No idea of formats	<input type="checkbox"/> Some idea of types <input type="checkbox"/> Some idea of formats	<input type="checkbox"/> Knows all types <input type="checkbox"/> Knows all formats
3. Constructs/implements effective search strategies A. Knowledge of information organization and how to look for materials B. Knowledge of search tools C. Knowledge of search strategies or how to refine search D. Ability to access resources		<input type="checkbox"/> No knowledge <input type="checkbox"/> No knowledge <input type="checkbox"/> Does not know how to refine search	<input type="checkbox"/> Knows about library classification system, etc., and how materials are organized <input type="checkbox"/> Some knowledge <input type="checkbox"/> Knows some strategies	<input type="checkbox"/> Uses knowledge to focus on searching topic <input type="checkbox"/> Knows searching tools and how to use them <input type="checkbox"/> Applies all strategies as relevant

* Not applicable

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<p>4. Applies criteria for evaluating information</p> <p>A. Relevance B. Reliability/authority C. Timeliness</p> <p>Module 5: Using the Web Module 7: Evaluating Articles</p>		<input type="checkbox"/> Cannot judge relevance <input type="checkbox"/> Accepts all information found <input type="checkbox"/> Does not check for timeliness	<input type="checkbox"/> Can judge if a source is relevant or not <input type="checkbox"/> Some idea which information is reliable <input type="checkbox"/> Checks dates of information found	<input type="checkbox"/> Can determine how relevant a source is to their research <input type="checkbox"/> Selects the most up-to-date information depending on the topic
<p>5. Follows institutional guidelines which relate to access, information and copyright</p> <p>Module 6: Citing Sources</p>		<input type="checkbox"/> Has no understanding of plagiarism	<input type="checkbox"/> Has basic understanding of plagiarism	<input type="checkbox"/> Understands plagiarism and does not plagiarize; cites sources in proper format

* Not applicable